

State Board of Technical Education, Bihar, Patna



ACADEMIC CALENDAR (EVEN) SEMESTER (2nd, 4th & 6th) 2024

Letter No. :-J.K.(S.B.T.E.)05/2018- 874

/Patna, Dated:- 15/02/2024

Sl. No.	Name of Activity	Proposed Date and Month
1)	Commencement of Academic Session	21 / 02 / 2024
2)	Issuance of Library books Preparation of Students detail & Lesson Plans in Teacher Diaries and Interaction with students by respective Teachers to discuss Course Outcomes.	21 / 02 / 2024
3)	Semester Enrolment	
4)	One day technical excursion of all classes	Minimum one in a semester. To be arranged as per institute calendar.
5)	Verification of Lesson Plan compliance & Teachers Diaries by HOD's & Principal	Monthly
6)	Display of attendance of students by faculties of all Branches	Every Month.
7)	Communication to Parents / Guardians of students regarding attendance record and Sessional	Monthly
8)	Expert Lecture	One lecture per month per Branch
9)	Webinars / Seminars / debate / quiz contest etc.	Every Saturday
10)	Academic interaction of Principal with Faculty members and students	Every Saturday
11)	Commencement of 2 nd , 4 th & 6 th Semester classes	21 / 02 / 2024
12)	National Science Day	28 / 02 / 2024
13)	1st Class Test for 2nd, 4th & 6th Semester	16 / 03 / 24 & 30 / 03 / 24
14)	Display of 1 st Class Test marks and identification of weak students for extra classes	19 / 03 / 24 & 02 / 04 / 24
15)	Submission of Concrete Plan by Concerned HOD's to the Principal for conducting remedial classes for weak students	21 / 03 / 24 & 06 / 04 / 24
16)	Holi Vacation (classes will be conducted in Blended mode)	23 / 03 / 24 to 29 / 03 / 24
17)	2nd Class Test for (2nd, 4th & 6th) Semester	13 / 04 / 24 & 20 / 04 / 24
18)	Display of 2 nd Class Test marks and identification of weak students for extra classes.	16 / 04 / 24 & 24 / 04 / 24
19)	Submission of Concrete Plan by Concerned HOD's to the Principal for conducting remedial classes for weak students	20 / 04 / 24 & 27 / 04 / 24
20)	3rd Class Test for (2nd, 4th & 6th) Semester	04 / 05 / 24 & 11 / 05 / 24
21)	Display of Class Test marks and identification of weak students for extra classes.	07 / 05 / 24 & 14 / 05 / 24
22)	Submission of Concrete Plan by Concerned HOD's to the Principal for conducting remedial classes for weak students	11 / 05 / 24 & 18 / 05 / 24
23)	4th Class Test for (2nd, 4th & 6th) Semester	18 / 05 / 24 & 25 / 05 / 24
24)	Display of Class Test marks and identification of weak students for extra classes.	21 / 05 / 24 & 28 / 05 / 24
25)	Submission of Concrete Plan by Concerned HOD's to the Principal for conducting remedial classes for weak students and exam form filling	25 / 05 / 24 to 31 / 05 / 24
26)	Summer Vacation (Classes will be conducted in online mode to complete the course)	01 / 06 / 24 to 30 / 06 / 24
27)	Value Added Courses for the students	(NPTEL/MOOCs/CISCO/IT/KYP etc.) Throughout the Semester

15/2/24

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Note: -

1. If the proposed date of certain activity happens to be a holiday, next working date shall be taken as date of activity.
2. Mentor for admitted students:
Each faculty deputed as mentor for 15-20 students at the time of their admission shall be in continuous association with the students for their proper guidance in academics, training, placement etc.
3. Communicate the attendance status of each month to students and parents i.e., attendance if less than 75%.
4. Medical leave as per Medical Performa only.
5. The institute must ensure that proper record of all activities is maintained so that the same can be verified by the Board.
6. Emphasis to be given on the following activities for overall development of students:
 - Improving communication skills, soft skills, presentation skills, motivating lectures, organizing educational tours, trekking, rock climbing, rafting, mountaineering etc.
 - Organizing entrepreneurship development program, alumni meetings, industrial visits, career counselling, job fair, improving, pedagogy/teaching learning process etc.
 - Extra Classes for weaker students to reduce dropout rate and to improve pass percentage.
 - Women's Grievance Redressal & Counselling Cell.
7. Additional activities for Polytechnics:
 - Aadhar Card enrolment for all students and faculty
 - Institute level cultural and sports meet (As per Institute/State Calendar)
 - State level sports meet
 - To facilitate the students to get their passport issued
 - NSS Club, Startup Club, Student's club, IT Club.

Teaching Days for the Even Semester 2024

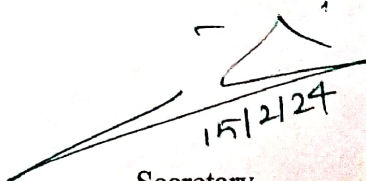
Day Month	Feb. (2024)	March (2024)					April (2024)					May (2024)					June (2024)					Total	
Monday	26	4	11	18	25	1	8	15	22	29		6	13	20	27		3	10	17	24	15		
Tuesday	27	5	12	19	26	2	9	16	23	30		7	14	21	28		4	11	18	25	15		
Wednesday	21	28	6	13	20	27	3	10	17	24		1	8	15	22	29		5	12	19	26	16	
Thursday	22	29	7	14	21	28	4	11	18	25		2	9	16	23	30		6	13	20	27	16	
Friday	23		1	8	15	22	29	5	12	19	26		3	10	17	24	31		7	14	21	28	15
Saturday	24		2	9	16	23	30	6	13	20	27		4	11	18	25		1	8	15	22	29	17
Total	3	3	2	5	6	4	1	6	5	4	5	2	3	6	5	5	5	1	6	6	5	6	94

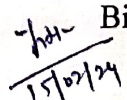
Color representation

HOLIDAY

Event Celebration

Summer Vacation


15/2/24
Secretary
State Board of Technical Education
Bihar, Patna


15/02/24