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# GOVERNMENT ENGINEERING COLLEGE LAKHISARAI

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Letter No / GECL / Office – 1157

Lakhisarai/

Date:– 15/03/24


## Office Order

In the reference of letter no. DSTTE-07/24-1014 as per guideline of Director cum Special Secretary Sir, DSTTE, Patan Bihar. There should be a parent faculty meeting in first week of April and November of every academic year for the assessment of student academic and behaviour problems. Accordingly, the meeting has been scheduled on April, 4<sup>th</sup> 2024 in our institute. So, it is requested to HODs of all the branches to ensure the presence of the parents of all the students especially the parents of those students having poor academic performance, very low attendance and also involved in indisciplinary actions on the above mentioned date. In the meeting, the presence of faculty of all branches and Hostel warden, will be commendable.

  
Principal

Govt. Engg. College,  
Lakhisarai

- Copy to: -1. Registrar  
2. HOD of the branches.  
3. Academic In-charge.  
4. Hostel Warden

  
15/03/24